

## ADMINISTRATIVE - INTERNAL USE ONLY

PRINTING AND PHOTOGRAPHY DIVISION  
WEEKLY REPORT FOR PERIOD ENDING  
28 June - 3 July 1984I. Items or Events of Major Interest that have Occurred During the Preceding Week

A. Digital Prepress: Installation and testing of the new Release 4 hardware and software will slip from 30 June to 27 July because of delays caused by cable pulls in the Headquarters Building and the resolution of several software problems. The delay will not adversely impact production of publications.

1. Digital Prepress - A request for Procurement Services for the Digital Prepress system upgrade will be forwarded to Office of Logistics, Procurement Division (OL/PD) on 9 July 1984. This initiative will provide P&PD with a computer-to-printing plate capability.

B. Defense Mapping Agency: A Memorandum of Agreement is being drafted that calls for reimbursible P&PD support of a DMA requirement to convert magnetic tapes to microfiche. The initial requirement is for 15 tapes with an additional tape each month thereafter. The data consists of compartmented information used to support Intelligence Community operations.

C. DDS&T, Office of Sigint Operations (OSO) Recruitment Brochure: Office of Personnel has requested an additional printing of 5,000 copies of the OSO brochure entitled Careers With New Horizons by 31 July. An initial 5,000 copies of this complex, multi-color publication was made in May 1984 at the request of DDS&T/OSO.

D. NPIC Support: A request to print a 5x7 black and white print of approximately 500,000 negatives has been received by P&PD. The initial 4,000 negatives are now in process. We expect to receive monthly increments of 4,000 negatives until this requirement is completed.

II. Significant Events Anticipated During the Coming Week

None

STAT

C/P&PD/OL

ADMINISTRATIVE - INTERNAL USE ONLY